

# Graduate recruitment

**Bourner Bullock**

*Chartered Accountants*

Sovereign House  
212-224 Shaftesbury Avenue  
London WC2H 8HQ

Tel: +44 (0)20 7240 5821  
Fax: +44 (0)20 7240 5827

---

## **Total Numbers**

**Partners - 5. Employees - 30.**

## **Vacancies**

**Autumn 2002:** London 2; **Autumn 2003:** London 2

## **Firm Profile**

Bourner Bullock was formed in 1883 in Stoke-on-Trent. The London office was opened in 1896 with a separate London partnership being started in 1900. In 1990 we became a member of the Paris-based international network of independent firms of accountants — JPA International S.A.

## **Structure and Services**

We are a general practice, providing accounting and audit services as well as general business and taxation advice to companies, partnerships and individuals both in the UK and Europe.

## **Clients**

Our traditional client base comprises owner-managed and family businesses. With our strong European links we also have a significant number of clients with overseas connections. Our clients cover a wide range of business sectors - we have particular expertise in *property and construction, information technology, media, entertainment* and *professional practices*. The majority of our clients are within the M25, thus we have very few jobs which require students to stay away from home. Students may be required to travel abroad and we encourage students with foreign language skills.

## **Training and Development**

We use BPP for our professional examination training - they provide regular reviews of each student's progress and we continually monitor progress. We also have a close association with a medium-sized firm of Chartered Accountants who provide practical tuition on a regular basis.

## **Opportunities**

We offer our students an insight into a variety of different businesses by sectors, size and ownership thereby giving them a wide range of experience. We closely monitor our students' experience and progression and will give reward where we feel it has been earned.

## **Salary and Benefits**

**Starting salary:** (Autumn 2001) London £17,000. Salary increments are based on exam success and particularly standard of work and attitude both in the office and at clients' premises.

**Annual leave:** 4 weeks while under training contract. **Overtime:** Minimal — paid or time off in lieu.

## **Minimum Academic Criteria**

24 UCAS points (or BTEC — min. Distinction) —2:1 degree. Preference for "A" Level Maths, Economics, Statistics, but not essential. Most degree disciplines considered but preference for part or fully relevant degrees with some languages. Foundation Course — min. Distinction.

## **Applications**

**When to apply:** Throughout the year. **How to apply:** In writing (no e-mails please) to David Matkins, Partner, at the above address using EAF/SAF/ICAEW application form or send full C.V.

A copy of the ICAEW standard application form can be obtained on the internet at

**Applications welcome from:** previous year graduates and overseas students.

## **Selection Procedure**

One interview only; involves discussion with two partners followed by brief discussions with current trainees.

---